Dear Parents,

Marist Sisters’ College is offering the opportunity for your daughter to be involved in the Music Department Private Instrumental Program.

At the College we offer Private Tuition in the following instruments: **Voice, Flute, Clarinet, Saxophone, Piano, Guitar, Bass Guitar, Violin, Viola, Drums/Percussion**

At present we have vacancies in all instruments, and students can begin lessons at any stage during the school term. Instruments can be hired through our supplier **The Music Place**, located at 496 Parramatta Road Petersham (Phone 9550 0100). Please contact them directly to arrange instrument hire.

The lessons are conducted by qualified and reputable professional musicians from outside the College. Lessons are half an hour in duration and occur within school time on a set day. The times of lessons will vary each week to minimize disruption to school studies. Our 2010 Tutors are: Ms Emilie Lemasson (Voice), Mr Javier Vilarino (Voice & Piano), Mrs Cynthia Terry (Piano), Mr Anthony Costa (Bass and Guitar), Mr Greg Jones (Woodwind), Ms Carol Tang (Strings) and Ms Lauren Allison (Drums/Percussion).

Current tuition fees are $30.00 per lesson. Students are to pay the fees directly to their instrumental teacher. We ask that payments are prompt, as arranged with the teacher.

To join the program, please read the additional information overleaf, then sign and return the form to the student office or directly to Ms Spata or Mr McNeal. You should hear from the music tutor within two weeks to arrange the first lesson.

Yours sincerely,

Ms E. Spata
Creative Arts Co-ordinator
PRIVATE INSTRUMENTAL AND VOCAL TUITION
ADDITIONAL INFORMATION FOR PARENTS AND STUDENTS

• To speak with your daughter’s tutor please contact them directly as they are private teachers. Please take their contact details when they call you to arrange the first lesson.

• Payment is arranged directly between the tutor and parent, and you will usually be invoiced for the term’s lessons (8-10 lessons). We ask that payment be prompt.

• If your daughter is absent from school you must contact the tutor no later than 8am on the day of the lesson. In these cases, the lesson can usually be made up or a credit given on the next term’s fees. Please note that it must be the parent or guardian who contacts the tutor and not the student.

• If you fail to notify the instrumental tutor of an absence by 8am on the day of the lesson, the lesson must still be paid for.

• As a general rule, students should not miss their private instrumental lesson for another school activity other than formal examinations and assessment tasks. Students will know of these at least two weeks in advance and should reschedule their instrumental lesson with their tutor if necessary.

• Students have plenty of opportunity to participate fully in their timetabled subject and collect any instructions and homework, as they only ever miss 30 minutes from a 70-80 minute lesson.

• Should you wish your daughter to leave the instrumental programme you will need to give four week’s written notice to the tutor.

• Learning an instrument or voice is a magical opportunity! We hope your daughter will thoroughly enjoy it. Please support and encourage her in her regular practice and encourage her to join one of the college ensembles or choirs.

 Student’s Name: ___________________________________ Tutor Group: ___________________
 Phone: _________________________

My daughter is interested in learning ___________________________________ through the Private Instrumental Program at Marist Sisters’ College Woolwich. I have read and understood the additional information above and agree to the terms for payment of lessons.

Parent’s Signature: _________________________ Date: _______________