MSCW
Parents and Friends Association

Amended Minutes of General Meeting, November 10, 2009

Present: Cathy Spiller, Jane Rungworth, Anne Evans, Bernadette Ienna, Cathy Schiller, Daniela Sigglekow, Caroline Carmody, Paul Carmody, Linda Der, Joe Der, Greg Foley, Robyn Tames, Mary-Lou Peachey, Sue Smith, Tracey Mitchell, Margaret Ratcliffe, Belinda Paslis, Anne Quill, David Beauchamp, Jennifer Winter, Chris Bryan, Mark Pauschmann, Rachel Bourke.

Opening Prayer: Sr Fidelis

Apologies: Anna Beard and Judy Pointing

Minutes of previous meeting

The minutes of the General Meeting held on 11th August, 2009 were distributed and accepted.
Moved: Cathy Spiller; Seconded: Linda Der

Special presentation
Emma Marshall was presented with an Excellence in Teaching Award and was congratulated by her family and members of the P and F.

Business Arising from minutes

1) Donation to Lifehouse at RPA, The Professor Chris O’Brien Appeal

A proposal was made at the last P&F meeting to donate $1000, of the $5000 remaining in the P&F fund (following the completion of the canteen fit-out) to Lifehouse at RPA - an innovative, patient-focused cancer research and treatment centre due to open in 2012 which will be an enduring legacy to the late Professor Chris O’Brien.

The donation would be a fitting way for the college community to pay tribute to Professor O’Brien for his long association with MSCW, the Marist Brothers and Villa Maria Parish. It would also be a way of acknowledging his significant contribution as an outstanding surgeon whose humanity, compassion and ability to give hope and encouragement will always be remembered.

The donation would be in keeping with two of the MSCW P&F Association Aims a) to strengthen the partnership with the wider community and b) benefit the students overall development by showcasing Professor O’Brien as an excellent role model.
Several families have also sent in donations to further increase the P&F donation, having read about the proposal in the school newsletter. Approx $500 has been received to date.

A lengthy discussion arose around the P & F making this donation with arguments heard for and against.

Some people felt the P&F funds should only be used to purchase items for the school. They also felt that a cancer charity was no more deserving than many other charities.

Other people fully supported the donation.

Twenty (20) families voted: 14 were in favour of the donation to Lifehouse at RPA and 6 were against.

The motion to donate $1000 to Lifehouse was therefore passed and Cathy Schiller will contact Lifehouse and enquire as to the possibility of having Professor O’Brien’s wife Gail or daughter Juliet attend a 'Special Assembly' where the girls could pay tribute to Professor O'Brien's life and work and present the Lifehouse donation.

It was then proposed that consideration would be given as to whether the soon to be updated constitution would address the issue of charitable donations and include a clear criteria as to what charities would be supported, if any.

2) Automatic foam dispensers

Sr Fidelis will continue to investigate the possibility of automatic foam dispensers for the toilets.

**Correspondence received**

A letter was received about fundraising using stickers.

**Treasurer’s Report**

Period 12/8/09 to 10/11/09
Opening Balance after last meeting 11/8/09 $30,210.56

**Income**

Interest $61.81  
Chocolates sales $78.60  
Total Income $140.41

**Less Expenses**

: Donation to school $26,000.00  ($25,000 canteen fit-out and $1000 Lifehouse at RPA Donation)  
Closing Balance at 10 November 2009 $4,350.97
President’s Report

- Cathy Schiller thanked the sponsors that have supported the school throughout the year.
- She also thanked the parents that had helped in any capacity during the year.
- The Internet Safety talk was successful.
- Those who helped at the working bee were also thanked.
- Linda, Rosalia and Hedda were thanked and they are continuing to work on the New Year’s Eve committee.
- Cathy also thanked the 2009 P & F committee.

General Business

Wish list for 2010 – the school would like to install a commercial kitchen behind the hall which would be used by the students studying Hospitality and Food Tech. The current facilities are inadequate and the students often have to travel off-site.

The kitchen would also serve the school for functions and may also mean the hall could be hired out to raise further money for the school.

The estimated cost for the kitchen is approximately $45 000.00.

Trivia night 2010 – A notice will be put in the newsletter calling for volunteers for forming a committee for the Trivia Night.

P & F Constitution – An updated constitution will be drafted and Cathy Schiller hopes to have a draft ready by the first P&F meeting of 2010.

Open Day – A sub-committee will be established for Open Day 2010. We hope to raise funds as per 2009 i.e BBQ, Year 7 Cake Stall, Coffee Cart and Gelato stand

Drug and Alcohol talk – It was discussed that the P&F invite DARTA to give a presentation to the parents (they currently give a talk to the Year 10 students). This will be further investigated by Cathy Schiller. The fee for this is $1000 and we would need to be assured of sufficient interest to cover this cost. If there is insufficient interest from MSCW parents we may consider opening the talk to the parents from other schools.
Uniform suppliers – David Beauchamp will give Mark Pauschmann quotes to be the uniform supplier instead of Lowes. Lowes require two year’s notice if this is to happen. Daniela Sigglekow will follow up on representative uniforms.

McGrath sponsorship – In order to fulfil the conditions for McGrath sponsorship of $1000 this year, it was decided to place ads in the school newsletter.

Events at school – Sister is happy to have more events for parents at the school.

Group Assignments – The teachers will work on this to try and reduce the amount of group assignments involving work outside of school time.

Mac Computers – Mac Computers will be available to the students who have elected subjects that require a laptop. In the past computers have been damaged or lost and repairs have often not been paid for. The Mac computers belong to the school, not individual students and the school needs to be limit the distribution of these laptops.

A vote of thanks – Chris Bryan thanked Sister, the staff and all involved at MSCW.

The General meeting closed at 8.55 pm and the AGM commenced.

ANNUAL GENERAL MEETING

Principal’s Report

- An award for the new building was given from the Master’s Building Award.
- In 2008, MSCW was ranked 82nd in the HSC results.
- The girls are performing exceptionally well in sport.
- Chaplain program – This has been very successful with High Resolves in Years 8 theme being 'One person can make a difference in the world'.
- The Meditation Program was enjoyed by the girls.

Election of the new committee

Sister suggested the President serve a 2 year term in order to maintain continuity.

- Cathy Schiller was re-elected President
- Anne Quill was nominated and elected as Vice – President
- Belinda Paslis was nominated and elected as Treasurer.
- Mary-Lou Peachey was nominated and elected as Secretary
- Daniela Sigglekow will be the trivia night co-ordinator with a sub-committee of Cathy Spiller, Jane Rungworth, Tracey Mitchell and Robyn Tames.
Sister thanked the outgoing committee and welcomed the newly elected committee.

**Dates for meetings in 2010:**

Tuesday, 9th February  
Tuesday, 11th May  
Tuesday, 27th July  
AGM - Tuesday, 26th October  

Open Day – Sunday March 28, 2010