Café Lyons is Going Cashless!

From this year, students will be able to use their **existing student card** to also make payments at the school canteen (Café Lyons).

As you may be aware, students have been able to pre-order using an online account called FlexiSchools. Starting this year, the funds available on your FlexiSchools account can now be accessed using the student card.

- **Safer and more convenient than cash**
- **Convenient online account top-ups**
- **Online record of transaction history**
- **Faster service for students**

**Existing FlexiSchools Account Holders**

If you already have a FlexiSchools account, simply log into the [www.flexischools.com.au](http://www.flexischools.com.au) website and click on “Setup Card Number” under your student’s name.

![Start an order for Student Name](image)

Then enter in **your student’s card ID located here** on the card (excluding the “S” at the start):

![Marist Sisters’ College Woolwich](image)

That’s it – the student card can now be swiped at the counter to access the funds on the FlexiSchools account. You can top up the funds on the account in the usual way by clicking “Top-up Account”.
New FlexiSchools Accounts

If you do not have a FlexiSchools account, simply go to www.flexischools.com.au and click “Register Now”. Enter in your (the parent) details when doing the registration. Once your account is created, click “Add a Student” and enter in your student’s details, including your student’s Card Number (shown above). Add funds to the account by clicking “Top-up Account”. You can now use the card at the canteen, or place online orders via the FlexiSchools website.

Frequently Asked Questions

What Does it Cost?

There is no cost to setup an account or use the card service. However, if you perform a credit card top-up of less than $50, a 25c processing fee is incurred.

How Do I Know My Account Balance?

Log into your FlexiSchools account at www.flexischools.com.au and your balance is shown in the top right hand corner.

How Do I Add Funds Onto the Card?

Log into your FlexiSchools account at www.flexischools.com.au and click “Top-up Account”. Funds can be added immediately using VISA or Mastercard. If you would like to transfer funds via a bank transfer, click “What if I don’t have a credit card” on the “Top-up Account” page and follow the instructions.

How Do I Keep Track of Card Purchases?

Log into your FlexiSchools account at www.flexischools.com.au and click “Account History” to see a complete listing of the transactions that have occurred on the card.

You can place a daily spending limit on a student by clicking “Home” and then “Profile” under the student’s name.

What if the Card is Lost or Stolen?

Contact FlexiSchools on 1300 361 769 or via email or the website, and the card can be deactivated within minutes.

How Do I Place an Online Order?

Once you have created an account and added a student, you can log in to www.flexischools.com.au and place an online order at any time. The meals are pre-paid and can be collected at the canteen on the day/time selected when the order is placed.

Any Other Questions?

For any other questions, please feel free to contact FlexiSchools on 1300 361 769 or via email help@flexischools.com.au or the website.