

## Marist Sisters' College Whom do I contact and when?

<b>Scenario</b>	<b>Starting point</b>	<b>Further assistance</b> <a href="#">see Contacts page</a>
My daughter will be absent	Student absentee number 9816 2049 Letter to follow	House Co-Ordinator
I have concerns about my daughter's work in a subject	Subject teacher	Studies Co-Ordinator
My daughter seems unhappy	Tutor	House Co-Ordinator
There are problems with the buses or ferries	State Transit Ryde Bus Depot 9941 6811 Ferries 9245 5300	Reception
I have questions about Assessment policies or procedures	MSCW Assessments Handbook	Curriculum Co-ordinator
I have a question about an assessment task	Studies Co-ordinator <a href="#">see Contacts page</a>	
I have a question about Reports	Subject teacher	Curriculum Co-ordinator
My daughter is interested in the sailing programme	Co-Curricular Sport Co-ordinator <a href="#">see Contacts page</a>	
I request an exemption from school for my daughter	Complete <a href="#">Application for Exemption from School</a>	
I have a question about fees	Business Manager <a href="#">see Contacts page</a>	
I wish to cease my daughter's enrolment at the College	Letter to the Principal	