



MARIST SISTERS' COLLEGE

SCHOOL FEE POLICY

POLICY STATEMENT

All families, when enrolling their daughter at Marist Sisters' College commit to the payment of all school fees. It is the policy of the Catholic Education Office, and thus of MSCW, that no Catholic child will be denied a Catholic education because of genuine financial hardship.

SCHOOL FEE PAYMENT PROCEDURE

1. Fees are payable 30 days after notification.
2. If parents/guardians cannot meet this commitment they must notify the Business Manager. To request late payment or reductions in fees an appointment must be made with the Business Manager.
3. All requests for reductions and late payments, and the completion of documentation, must be made ANNUALLY.
4. There is an option for split payment forms to be distributed when necessary.

Failure to pay school fees will result in CEO system processes being followed, including, but not limited to

- The College withholding student reports.
- The College notifying the Director of Financial Services, Catholic Education Office.
- In consultation with CEO, the employment of a Debt Collector.

METHODS OF PAYMENT

The preferred method of payment is BPAY or EFTPOS/CREDIT CARD.
Cash, cheques and Centrepay are also acceptable.